DEPARTMENT OF THE NAVY
NAVY RECRUITING DISTRICT, PORTLAND
7028 N.E. 79TH COURT
PORTLAND, OREGON 97218-2813

NAVCUURTDISTPORTLANDINST 1770.1E
ADMIN
28 Sep 10

NAVCUURTDIST PORTLAND INSTRUCTION 1770.1E

Subj: CASUALTY ASSISTANCE CALLS AND FUNERAL HONORS SUPPORT
(CAC/FHS) PROGRAM

Ref: (a) OPNAVINST 1770.1A
(b) COMNAVREGNWINST 1770.1
(c) COMNAVREGSWINST 1770.5
(d) NAVPERS 15607D
(e) MILPERSMAN 1770-010

Encl: (1) Listing of Casualty Assistance Commands and Areas of
Responsibility within COMNAVREG Northwest,
Silverdale, WA
(2) Listing of Casualty Assistance Commands and Areas of
Responsibility within COMNAVREG Southwest, San Diego,
CA
(3) National Listing of Geographic Zone Casualty
Assistance Calls Program Coordinators

1. **Purpose.** To prescribe procedures and assign
responsibilities for implementing the Casualty Assistance Calls
Program (CACP) within the geographic zone of responsibility for
NRD Portland as defined in references (a) through (e).

2. **Cancellation.** NAVCUURTDISTPORTLANDINST 1770.1D.

3. **Background.** The Casualty Assistance Calls Program (CACP)
was initiated by the Chief of Naval Personnel to provide
notification and follow-on assistance to the Next of Kin (NOK)
of Navy members who become casualties while on active duty,
active duty for training, or inactive duty training.

   a. Reference (b) designates Commander, Naval Region
   Northwest, Seattle as the CACP Coordinator for the Northwest

   (1) **COMNAVREG Northwest, Silverdale CAC/FHS Coordinator**
   
   **Telephone Numbers**

   (a) Jerri Soula – Commercial: (360) 315-3274
   Cell: (360) 340-5400
(b) Staff Duty Office (After Hours) (1600-0700)
Commercial: (360) 315-5123

b. Reference (c) designates COMNAVREG Southwest, San Diego as the CACP Coordinator for the Southwest zone covering California, Nevada and Utah.

(1) COMNAVREG Southwest, San Diego CACP Coordinator Telephone Numbers

(a) Dr. Dan DeLuna: Commercial: (619) 556-8614
(b) Staff Duty Office: Commercial: (619) 524-1198

4. Areas of Responsibility. Enclosures (1) and (2) assign Casualty Assistance Calls Officers (CACOs) by state on an equitable basis within the geographic boundaries of NRD Portland. Under no circumstances will notification of death be made by telephone unless a previous arrangement has been made between the family and the attending physician. A casualty is broadly defined as a person whose services are lost to the Navy due to:

a. Illness, injury, or wounds of a serious nature.

b. Wounds received in action (WIA) whether serious or not.

c. Physical absence and unaccounted for and absence cannot be immediately determined to be involuntary (i.e., a member's status is so uncertain that the unit commander must first gather and evaluate the facts to make a proper determination). Initially, report such members in an interim category of "duty status - whereabouts unknown" (DUSTWUN). Do not use DUSTWUN to account for persons who appear to be unauthorized absence (UA) rather than casualty.

d. Missing, including missing in action (MIA).

e. Interned or detained in a foreign country.

f. Captured, beleaguered, or besieged by hostile force.

g. Death.
5. As defined in reference (e), funeral detail and CACO duties shall not normally be assigned to Navy Recruiting personnel. NOSC's have the primary responsibility for CACO duties, but funeral details may be assigned to recruiting personnel in certain instances if geographically isolated.

6. Direct questions/concerns regarding this instruction should be directed to the Chief Administrator at (503) 258-2007 or 1-800-395-9519.

S. E. STOCKING

Distribution:
NAVCRUITDISTPORTLANDINST 5216.1S
Lists A, B, C, D AND E
LISTING OF CASUALTY ASSISTANCE COMMANDS AND AREAS OF RESPONSIBILITY WITHIN COMNAVREG NORTHWEST ZONE

STATE OF OREGON

1. Counties assigned to NAVOPSUPCEN Boise, Idaho: Malheur

2. Counties assigned to NROTC Corvallis, Oregon: Baker, Benton, Grant, Jefferson, Lincoln, Linn, Marion, Wheeler, and Yamhill

3. Counties assigned to NAVOPSUPCEN Springfield, Oregon: Coos, Crook, Deschutes, Douglas, Harney, Lane, Curry, Jackson, Josephine, Klamath, and Lake


STATE OF WASHINGTON

Counties assigned to NAVOPSUPCEN Portland, Oregon: Clark

STATE OF IDAHO


Enclosure (1)
LISTING OF CASUALTY ASSISTANCE COMMANDS AND AREAS OF RESPONSIBILITY WITHIN COMNAVREG SOUTHWEST ZONE

STATE OF NEVADA

All counties less Clark, Ormsby, Naval Air Station, Fallon, NV, Washoe, Storey, Lyon and Douglas counties

STATE OF CALIFORNIA

Counties assigned to NAVOPSUPCEN Sacramento, California: Del Norte, Humboldt, Lassen, Modoc, Shasta, Siskiyou and Trinity

Enclosure (2)
### NATIONAL LISTING OF GEOGRAPHIC ZONE CASUALTY ASSISTANCE CALLS PROGRAMS COORDINATORS

<table>
<thead>
<tr>
<th>AREA OF RESPONSIBILITY</th>
<th>CAC PROGRAM COORDINATOR</th>
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| Hawaii, Islands of Wake, Midway, Kure, Johnson, Palmyra and Kingman Reef | Pearl Harbor Region  
DSN: 472-0020  
Commercial: (808) 473-4500  
After hours:  
Commercial: (808) 227-3016  
Cell: (808) 220-1857  
E-mail: eleanor.sade@navy.mil |
| Arizona, Nevada, Utah, New Mexico, Colorado, California and the country of Mexico | COMNAVREG Southwest, San Diego, CA  
Commercial: (619) 556-8614/7178  
Duty Officer:  
Commercial: (619) 524-1198  
E-mail: daniel.deluna@navy.mil |
| Wyoming, Idaho, Nebraska, Montana, Washington, Oregon and Alaska (including the Aleutian Islands and the Canadian Provinces of British Columbia, Alberta, Yukon and Saskatchewan) | COMNAVREG Northwest, Silverdale, WA  
DSN: 322-3274  
Commercial: (360) 315-3274  
After hours cell:  
Commercial: (360) 315-7575  
Toll Free: 1-866-394-9249  
E-mail: jerri.soula@navy.mil |
| North Dakota, South Dakota, Arkansas, Oklahoma, Kansas, Missouri, Iowa, Illinois, Minnesota, Wisconsin, Kentucky, and Tennessee | COMNAVREG Midwest, Great Lakes, IL  
DSN: 792-2970  
Commercial: (847) 688-2414  
Duty Officer:  
(847) 688-2414/2450  
E-mail: james.gorham@navy.mil |
| Louisiana, Texas, Georgia, Florida, Alabama, Mississippi, South Carolina, Puerto Rico, Cuba and West Indies | COMNAVREG Southeast, Jacksonville, FL  
DSN: 942-1536  
Commercial: (904) 542-4106  
After hours:  
Commercial: (904) 542-3118  
E-mail: bill.birtley@navy.mil |

Enclosure (3)
The District of Columbia, Maryland, (except Garrett, Somerset, Wicomico, Wic拂cheater) counties, the Virginia counties (Arlington, Fauquier, Fairfax, King George, Loudon, Prince William, Stafford, Spotsylvania, Westmoreland and Warren


COMMANDEr, NAVAL MILITARY DSN: 882-4299
PERSONNEL COMMAND Commercial: (901) 874-4299
Casualty Assistance Branch (NPC-621)

After hours:
DSN: 882-3070/1
Commercial: (901) 874-3070/1
Toll Free: 1-800-368-3202