

Alterations to this check list are not authorized

FLEET OFFICER APPLICATION CHECKLIST

| | | | |
|---|---|--|---------------------------------------|
| DESIGNATOR (S) APPLYING FOR: | | | |
| <input type="checkbox"/> 11600 SWO | <input type="checkbox"/> 11900 EOD | <input type="checkbox"/> 31000 SUPPLY | <input type="checkbox"/> 13900 PILOT |
| <input type="checkbox"/> 11601 SWO NUC | <input type="checkbox"/> 18100 CW/CRYPTO | <input type="checkbox"/> 51000 CEC | <input type="checkbox"/> 15200 AMDO |
| <input type="checkbox"/> 11701 SUB NUC | <input type="checkbox"/> 16500 PAO | <input type="checkbox"/> 13700 NFO | <input type="checkbox"/> 18300 INTEL |
| <input type="checkbox"/> 11800 SEAL | <input type="checkbox"/> 18200 IP | <input type="checkbox"/> 11605 SWO-IW | <input type="checkbox"/> 11603 SWO IP |
| <input type="checkbox"/> 18000 METOC | <input type="checkbox"/> 11604 SWO METOC | <input type="checkbox"/> 11602 SWO EDO | <input type="checkbox"/> 18400 CWE |
| <input type="checkbox"/> 12101 NUC INSTRUCTOR | <input type="checkbox"/> 12201 NUC ENGINEER | | |
| ASTB SCORES: OAR ____ AQR ____ POFAR ____ FOFAR ____ | | | |

POC FOR ASTB: Browning, Jesse W., Jesse.Browning@med.navy.mil

| PROFESSIONAL DOCUMENTS/EXPLANATION | | | |
|--|--------------------------|--------------------------|---|
| # | YES | N/A | |
| BASIC APPLICATION | | | |
| 001 | <input type="checkbox"/> | | Intentionally left blank |
| 002 | <input type="checkbox"/> | | OPNAV 1420.1B Application |
| 003 | <input type="checkbox"/> | | PFA Coordinator's name (printed and signed) on Page 2 of the application. |
| 004 | <input type="checkbox"/> | | Security Manager's name (printed and signed) on Page 5 of the application. See note (1) |
| 005 | <input type="checkbox"/> | | Applicant's signature on Page 6 of the application. |
| 006 | <input type="checkbox"/> | | Commanding Officer's signature on Page 10 of the application. |
| 007 | <input type="checkbox"/> | | ASTB Score Sheet. See Notes (2) (3) |
| 009 | <input type="checkbox"/> | | Officer Interviews. Must have a minimum of 3 interviews to include one for each designator applying for. CEC applicants must have an interview from CEC Accession's Officer. |
| 010 | <input type="checkbox"/> | | Evaluations. Last 3 years of evaluations. See Note (4) |
| 011 | <input type="checkbox"/> | | College Transcripts. Transcripts from all colleges attended. See Note (5) |
| 012 | <input type="checkbox"/> | <input type="checkbox"/> | Awards. |
| 013 | <input type="checkbox"/> | <input type="checkbox"/> | Letters of Recommendation. |
| 014 | <input type="checkbox"/> | | PRIMS Printout. |
| 015 | <input type="checkbox"/> | | SMART Transcripts. All three sections of the Smart transcript. See Note (6) |
| 016 | <input type="checkbox"/> | <input type="checkbox"/> | Age Waiver. Please make sure to include all approved age waivers. See Note (7) |
| 017 | <input type="checkbox"/> | <input type="checkbox"/> | United States Navy Tattoo Screening Certificate (NC 1130/104) Only required if applicant has a tattoo(s) |
| 018 | <input type="checkbox"/> | <input type="checkbox"/> | Miscellaneous Documents. |
| 020 | <input type="checkbox"/> | | <input type="checkbox"/> Birth Certificate or <input type="checkbox"/> AMERICAN PASSPORT or copy of Naturalization Certificate, if certified copy of the original birth certificate is not available. |
| PILOT/NFO | | | |
| 021 | <input type="checkbox"/> | <input type="checkbox"/> | ASTB must indicate a minimum of 4 on AQR for Pilot and NFO, 5 on PFAR for Pilot, 5 on FOFAR for NFO. See Note (2) |
| EOD/SEAL | | | |
| 022 | <input type="checkbox"/> | <input type="checkbox"/> | EOD Physical Fitness Test (NC 1131/6) See Note (14) |
| 023 | <input type="checkbox"/> | <input type="checkbox"/> | SEAL Physical Fitness Test (NC 1131/6) See Note (14) |
| NUCLEAR POWER 121010 and 122010 Officer designators | | | |
| 025 | <input type="checkbox"/> | <input type="checkbox"/> | Submit Nuclear Power Drug & Security Questionnaire screening forms |
| PAO | | | |
| 026 | <input type="checkbox"/> | <input type="checkbox"/> | Photograph, full length, 5x7 or 8x10 sent directly to Pers-448 (PAO only) |

| MEDICAL DOCUMENTS/EXPLANATION | | | |
|-------------------------------|--------------------------|--------------------------|---|
| # | YES | N/A | |
| 027 | <input type="checkbox"/> | | Report of Medical Examination (DD 2808) Include all attachments & consults, must be within 1 year and signed by credentialed provider. Please make sure all blocks are completed. See Note (11) |
| 028 | <input type="checkbox"/> | | Report of Medical History (DD 2807-1) Must be less than 90 days old and signed by credentialed provider. See Note (11) |
| 029 | <input type="checkbox"/> | | EKG with interpretations. |
| 030 | <input type="checkbox"/> | <input type="checkbox"/> | Color Vision for Pilot/NFO/ All SWO applicants. |
| 031 | <input type="checkbox"/> | <input type="checkbox"/> | Depth Perception for Pilot. |

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| | | | |
|-----|--------------------------|--------------------------|---|
| 032 | <input type="checkbox"/> | | HIV and LAB results. See Note (12) |
| 033 | <input type="checkbox"/> | <input type="checkbox"/> | PAP Test. (Female Applicants Only.) Must be within 2 years of submission. |

Notes:

For all questions concerning application submission, send an email to: ocsquestions@navy.mil

Once package is complete, forward to: officerapplications@navy.mil

- 1) The Security Manager will annotate on the Fleet OCS application the level of clearance (Tier 3 or Tier 5), the status (scheduled, opened, closed or adjudicated) and status date.
- 2) A minimum AQR of 4 is required for PILOT & NFO, a minimum PFAR of 5 is required for PILOT, and a minimum FOFAR of 5 is required for NFO.
- 3 OAR/ASTB is not required for NUC 121010 and 122010 applicants.
- 4) Some applicants may not have evaluations that go back three years due to time in service. If time in service does not support 3 annual/periodic Navy evaluations, applicants are required to submit a Navy Evaluation Waiver request memo to be included in the OCS application.
- 5) Foreign Degrees. If applicant had Education Verification (NAVCRUIT 1133/51) completed upon entry into Active Duty and enlisted as an E-3, please submit a copy of the NAVCRUIT 1133/51. If applicant does not have a completed NAVCRUIT 1133/51, please submit an official translation of degree along with official high school transcripts.
- 6) Obtained from <https://Smart.Navy.Mil>
- 7) 1. Age waivers for the following Officer designators shall be forwarded to the Officer Community Managers at: <http://www.public.navy.mil/bupers-npc/officer/communitymanagers/Pages/default.aspx>
13900 13700 16500 31000 & 51000
2. Age waivers for the following Officer designators should be requested by memo and included in the OCS application:
11600 11800 11900 15200
3. As noted in the program authorizations for the Information Dominance Corp Officer Community, age waiver approvals will not be granted for the following Officer designators:
18400 18300 18200 18100 18000 11603 11604 11605
Note: Please refer to the Program Authorizations (<http://www.public.navy.mil/bupers-npc/career/careercounseling/Pages/CommissioningPrograms.aspx>) for the age restrictions for each designator.
- 11) Ensure the date of exam is annotated on the DD 2808, DD 2807-1 and DD FORM 2807-2.
- 12) HIV results must show the results. "Requesting HCP only" is not acceptable. For HIV and lab results, you must include a printout of each, separate from the 2808, 2807-1 and 2807-2.
- 13) The PRD is calculated to the 1st day of the PRD month. All packages must be received 90 days prior to this date. The package must be complete with no discrepancies to be considered as "board ready".
- 14) SEAL and EOD Physical Fitness Test (NC 1131/6) must be observed and signed off by a O3 or above.
- (15) DD FORM 2807-2 is an additional requirement for all OCS applicants including ACDU Personnel.
- (16) A copy of the Social Security Card is now a required document for OCS board participants.
- (17) The newly required SS card requirement above does not eliminate the requirement for birth verification documents (copies only of Birth Certificate, American Passport or Naturalization Certificate) .

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