Program Authorization for: Appointment as a Lieutenant (Junior Grade)/Lieutenant, U.S. Navy in the Chaplain Corps on active duty (designator 4100), or on inactive duty in the Navy Reserve (designator 4105). BUPERS-31H6 is the Community Manager. The program manager is: Commander Navy Recruiting Command (CNRC), (N342), DSN 882-9216.

1. Program Authority:

a. 10 USC 531, 532, 533, 12201, 12207.

b. DODD 1304.19

c. DODI 1304.28

d. OPNAVINST 1120.9

e. COCINST 1110.1H

2. Quota: As prescribed by the Deputy Chief of Naval Operations (Manpower, Personnel, Training and Education) (N1).

3. Qualifications:

a. Citizenship: Applicants must be citizens of the United States. Applicants cannot maintain dual citizenship. Waivers will not be granted.

b. Sex: Open to male and female applicants.

c. Age: Applicants must be able to complete 20 years of commissioned service by age 60. Age waivers may be granted at the discretion of the Community Manager based on the needs of the Navy in accordance with OPNAVINST 1120.9 and COCINST 1110.1H.

d. Education:

(1) The educationally qualified applicant shall possess a baccalaureate degree with not less than 120 semester hours (180 quarter hours) from a qualifying educational institution.

(2) The educationally qualified applicant shall also possess a post-baccalaureate graduate degree in the field of theological or related studies from a qualifying educational institution. A qualifying graduate degree program shall require no fewer than 72 semester hours (108 quarter hours) of graduate-

level work. Related studies may include graduate courses in pastoral counseling, social work, religious administration, and similar disciplines when one-half of the earned graduate credits include topics in general religion, world religions, the practice of religion, theology, religious philosophy, religious ethics, and/or the foundational writings from the applicant's religious tradition.

e. Physical Requirements: Must meet the physical standards for service on active duty established by Chief, Bureau of Medicine and Surgery and approved by CNO. DCNO (N1/NT) may grant waivers for physical defects that will not interfere with the performance of active duty within the guidelines of reference.

f. Professional Experience: Applicants must have had two years of religious leadership experience for an active duty appointment. Religious leadership experience shall be compatible with the duties of a Religious Ministry Professional (RMP) in their respective Religious Organizations (RO) and relevant to the settings of military chaplaincy.

g. Ecclesiastical Certification: Applicants must have an endorsement from a qualified Religious Organization as specified in DODI 1304.28 that verifies that:

(1) The individual is a Religious Ministry Professional as defined in DODI 1304.28. An individual endorsed to represent an RO and to conduct its religious observances or ceremonies. An RMP is a fully qualified member of the clergy for those Religious Organizations that have a tradition of professional clergy or their equivalents.

(2) An RMP's application shall include the endorsement of the person's ecclesiastical credentials on DD Form 2088, statement of Ecclesiastical Endorsement.

h. Disciplinary Actions: Applicants must demonstrate an absence of disqualifying adverse matters. Adverse matters may include but are not limited to an admission to or conviction for an academic honor code violation, non-judicial punishment, misdemeanor or felony conviction in either civil or military court, a history of personal financial difficulties, or excessive numbers of traffic or other legal violations.

i. Moral character: Must be of good moral character and of unquestioned loyalty to the United States as determined by interview and investigation. No person who is alcohol and/or

drug dependent, who currently abuses alcohol and/or drugs, whose pre-service abuse of alcohol and/or drugs indicates a proclivity to continue abuse in the service, or who has a record of any trafficking offenses shall be permitted to enter or be retained in the Chaplain Corps.

4. Source:

a. Civilians

b. Officer/Enlisted personnel of the Navy (active or inactive) may enter the Chaplain Corps by effecting a change of designator, or may apply for a contingent, resignation (release) and reappointment. All applicants must meet all requirements as established in DODD 1304.19 and OPNAVINST 1120.9 and will be accepted only upon approval of the Community Manager accordance with COCINST 1110.1H.

c. Officer/Enlisted personnel of the Reserve (inactive) component of other services who are not otherwise eligible for inter-service transfer, DODD 1205.5 applies.

d. Chaplains of the reserve components of other armed forces on active duty, or in an inactive status, may enter by inter-service transfer provided appropriate contingent release is authorized by the losing service in accordance with DODI 1300.4.

e. Non-chaplain members of the other armed services cannot enter the Chaplain Corps by inter-service transfer, but must apply for contingent release and reappointment.

5. Indoctrination: Appointees, including those with prior military service and inter-service transfers, must attend the basic accessions level training for Navy chaplains as prescribed by the Chief of Chaplains within two years of the date of their appointment. Professional qualifications as Naval Officers in addition to basic orientation must be acquired by combinations of the following: enrollment in correspondence courses, participating in drilling units of the Navy Reserves, and training duty.

6. Appointment: Entry grade credit of three years will be awarded to those who successfully complete the required graduate professional study. Those with seven years or more religious leadership experience after completing the educational requirements (i.e. hold an accredited graduate degree which

includes not less than 72 semesters, of which not less than 36 hours meet the religious topic requirement) will be awarded one additional year of credit. Individuals with prior commissioned service in any of the uniformed services on active duty or in an active status but not active duty other than as a theological student will receive entry grade credit of one year for each year with a total grade credit limited to 72 months. Unusual cases involving special experiences and education or unique qualifications for which the CNO establishes a requirement will receive one-half year for each year up to a maximum of three years credit. Entry grade credits will be awarded and appointments will be made in accordance with 10 USC 5600 and SECNAV Instruction 1120.4A.

7. Service obligation:

a. Applicants selected for active duty service will serve three years from the date of initial orders. The balance of service, sufficient to complete eight years total obligated service, may be served in a ready reserve status.

b. Applicants selected for reserve service will incur an eight-year obligation.

Approved: M A LeFever

M. A. LEFEVER
Rear Admiral, U.S. Navy
Director, Manpower, Personnel, Training and Education Policy Division (N13)

Date: 27 JULY 2007