

**SPECIAL PAY FOR AFFILIATION OF COMMISSIONED OFFICERS IN DESIGNATED CRITICAL SKILLS
WRITTEN AGREEMENT FOR THE NAVY RESERVE INCENTIVES PROGRAM
(Title 37, U.S. Code, Section 308j)**

PRIVACY ACT STATEMENT

AUTHORITY: Title 37, U.S. Code, Section 308j.

PRINCIPLE PURPOSE: To establish eligibility for Special Pay for Affiliation of Commissioned officers in the Selected Reserve possessing Critical Skills.

ROUTINE USES: Information will be used as a resource document indicating participation status of each servicemember in the Reserve Components Incentive benefits program. Determination of participation status or eligibility will involve computer matching between Department of the Navy and the Defense Finance and Accounting Service (DFAS) using information from this document.

DISCLOSURE: Voluntary; however, failure to provide the Social Security Number may delay processing of this agreement and may result in the respondents eligibility not being established.

1. SERVICE MEMBER (Print or Type)

a. Name (LAST, First, Middle Initial)	b. Social Security Number:	c. Rank / Designator	d. Quota Number
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2. ACKNOWLEDGEMENT

1. In connection with my affiliation in the Navy Reserve in an IDT pay status, I hereby acknowledge that I must fully meet the eligibility criteria listed in this section to be considered for bonus entitlement under the Reserve Component Incentives Program. I further acknowledge that final determination of bonus entitlement resides with Commander, Navy Reserve Forces Command upon adjudication of my application for bonus approval.

a. I have no current military contractual obligations for receipt of any other incentive or educational assistance, or any other contractual agreement to serve in the Drilling Reserve.

b. I am a commissioned officer affiliating with the Drilling Reserve after having formally served on active duty and was released under honorable conditions.

c. I am affiliating in a designated critical officer skill that has been determined to be eligible by Commander, Navy Reserve Forces Command.

d. I will not reach my mandatory removal date or retirement eligibility date in the Ready Reserve during any service obligation period incurred under this agreement.

f. I have not served with the Selected Reserve of the Ready Reserve within the previous 12 months.

3. OBLIGATION

I shall incur the following:

a. I shall incur a Selected Reserve drilling obligation of 3 years. The effective date of this obligation shall be the date of my affiliation with the Drilling Reserve. Payback of the obligation shall begin immediately.

b. I shall serve satisfactorily as prescribed by Navy Reserve regulations and this written agreement for the entire period of this obligation.

c. I further obligate to serve in the same Military Department and in the same critical skill for which the bonus is approved.

4. AUTHORIZED NON-AVAILABILITY

If I am unable to continue to serve in the Selected Reserve for a valid reason approved by the Commander, Navy Reserve Forces Command, following a period of satisfactory Reserve participation, I may be authorized up to one year of non-availability. I understand that if approved, I shall be suspended from this incentive. To regain eligibility for continued entitlement I must return to a Selected Reserve status prior to the expiration of the approved non-availability and extend my commitment for the duration of the approved non-availability to serve the full qualifying period in the Selected Reserve. Failure to meet reinstatement criteria shall result in termination of the incentive and recoupment, as appropriate. Only one period of authorized release is permitted during the qualifying contractual agreement.

5. ENTITLEMENTS

I shall receive my Affiliation Bonus as follows: I shall be entitled to a lump sum bonus of \$10,000, less tax. Commander, Navy Reserve Forces Command, shall make payment to me after my affiliation with my Navy Operational Support Center (NOSC) and submission of my application for eligibility establishment.

6. STATEMENT OF UNDERSTANDING

1. If a valid quota number is not entered in block 1.d. above, this application will be voided and not processed.

2. I shall be terminated from eligibility as follows:

a. If I fail to participate satisfactorily in training with the Selected Reserve per current directives that includes maintaining medical and dental readiness.

b. If I voluntarily separate from the Selected Reserve for any reason (including appointment, or voluntary order to Active Duty in the active forces); other than by death, injury, illness or other impairment not the result of my own misconduct, or due to involuntary separation as a result of unit inactivation, reorganization, or a DoD-directed reduction in the Selected Reserve force.

c. If I voluntarily change to an ineligible critical skill without the express direction of Commander, Navy Reserve Forces Command.

d. If I fail to return from an authorized period of nonavailability within the prescribed time frame.

e. If I fail to extend the contracted term of service for the period of authorized non-availability upon my return.

3. If my eligibility is terminated before the end of my obligated period for which payment was made, and for any of the reasons stipulated above, I shall be required to refund to the Government of the United States, a pro-rated amount of the total payment made. Credit for time completed of the required obligation will be considered when determining the amount of any refund.

4. Termination from bonus entitlement and/or any refund made by me shall not relieve me of any military obligation imposed by any other law or regulation.

5. Recoupment of a bonus payment as described under subsection 6.3, above, shall be waived if termination was for any of the following reasons:

a. I am involuntarily separated from the Selected Reserve as a result of unit inactivation, relocation, reorganization, or a directed reduction in the Selected Reserve force.

b. I am not recommended for retention in the Navy Reserve as determined by a medical review board, and that my medical condition was not caused by my own willful misconduct.

6. I have read and understand each of the statements above, and understand that they are intended to constitute all promises or agreements whatsoever concerning my entitlement. No other promises, representations, or commitments have been made to me under this agreement. (If none, write "NONE").

7. SERVICEMEMBER

a. TYPED OR PRINTED NAME (LAST, First, Middle Initial)	b. Grade	c. Signature	d. Date
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8. COMMANDING OFFICER/DESIGNEE OR OFFICER RECRUITER

a. TYPED OR PRINTED NAME (LAST, First, Middle Initial)	b. Grade	c. Signature	d. Date
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