



C-SORT USERS GUIDE

NRC NSW/NSO Shop
(901) 874-9224

FAQ's/TIPS

- **Where do I find Scores and what do they mean?**
 - Scores are populated immediately after C-SORT testing into MILITAPS under personal information. Scores are banded 1 to 4. 1 being the least resilient/slowest & 4 being the most resilient/fastest.
- **What if the score is not in MILITAPS?**
 - Contact the NSW/NSO Shop or your MENTOR/COORDINATOR and they can access C-SORT server for the score.
- **What if my candidate is not in MILTAPS and/or has not been DEPPED?**
 - You can still give the C-SORT after you have verified that the candidate is qualified for SEAL and has passed PST. When entering the candidate SSN after clicking on “ADMINISTER C-SORT” the server will attempt to locate the candidate in MILITAPS. If the candidate is in MILITAPS the C-SORT will ask you to validate that the NAME matches the SSN you entered. If the server does not find the SSN in MILITAPS it will come up with a warning “This candidate was not found in MILITAPS. The completed C-SORT will not be exported to MILITAPS. For verification of completed C-SORT it is advisable to print the completion page at the end of the C-SORT and provide as evidence of completion. Otherwise you will have to contact a REPORT DIRECTOR or the NSW/NSO SHOP for C-SORT Band Score. Continue anyway?” Click yes and the C-SORT will continue.
- **MILITAPS when/how is the PST BAND calculated and why does it not update when a new PST is entered?**
 - The PST BAND Score in MILITAPS is calculated and populated under the personal information pull down immediately upon completion of the C-SORT (along with C-SORT Band). It is calculated concurrently in MILTAPS when C-SORT server sends the C-SORT BAND Score to MILITAPS the programming drops down and picks up the most current “SEAL” “DEP QUALIFYING”. This will only happen once after that it is not updated when a new DEP Qualifying is entered. It can be computed by using the C-SORT Matrix slide at anytime.
- **While in the middle of the C-SORT it will not let me move ahead?**
 - Right click on the screen and click refresh and re-submit that pages answer/answers.
- **My candidate completed the C-SORT yet I do not see his score in MILITAPS and/or he is not recorded as completing on the C-SORT Server?**
 - 99.9% of the time this is due to the candidate not completing the second part of the C-SORT because POP UP Blocker was not disabled.

CSORT ADMINISTRATION

- ABSOLUTE INTEGRITY ON THE ADMINISTRATION OF THE CSORT!
 - Proper test environment and time to complete
 - No surrogate test takers
 - MENTOR/COORDINATOR maintain account holders to ensure proper administrators.
 - No “Christmas treeing” or guessing
 - “FAKING is detectable and will be followed up on.

EVALUATION FOR SO (SEAL) CONTRACT

- **SCREEN IN THE FOLLOWING ORDER:**

1. **PROGRAM ELIGIBLE**

BEER's, LINE SCORE, LEGAL/MORAL, MED

2. **Physical Screening Test (PST)**

Entered into Militaps

This happens before C-SORT

Ensure "Hold Harmless Agreement" completed

3. **C-SORT**

Minimize C-SORT testing to qualified candidates as it is a time consuming process that you should not blanket test---TEST ONLY THOSE QUALIFIED for SO classification.

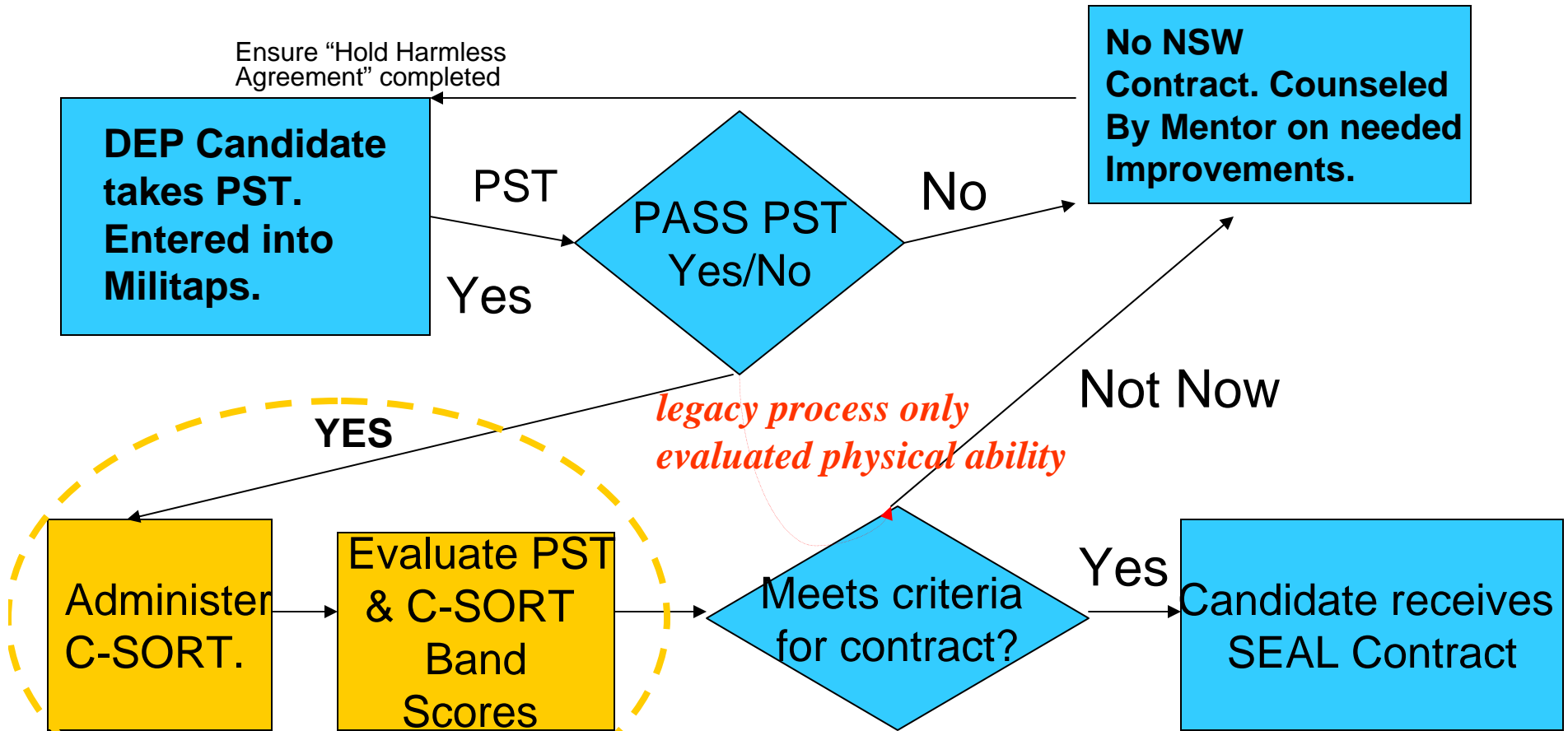
C-SORT not a recruiting tool, it is a classification tool

4. **SO Classification**

DAR Submitted and negotiate seat with NSW/NSO Shop

C-SORT only those fully qualified for SO rating!

Revised SO Accession Process



****Combines physical and mental evaluation for determining candidates potential****

Candidate eligibility for the SO rating should be validated before PST & C-SORT testing. Example: Line Score, Civil Legal, initial medical, EYESIGHT!.

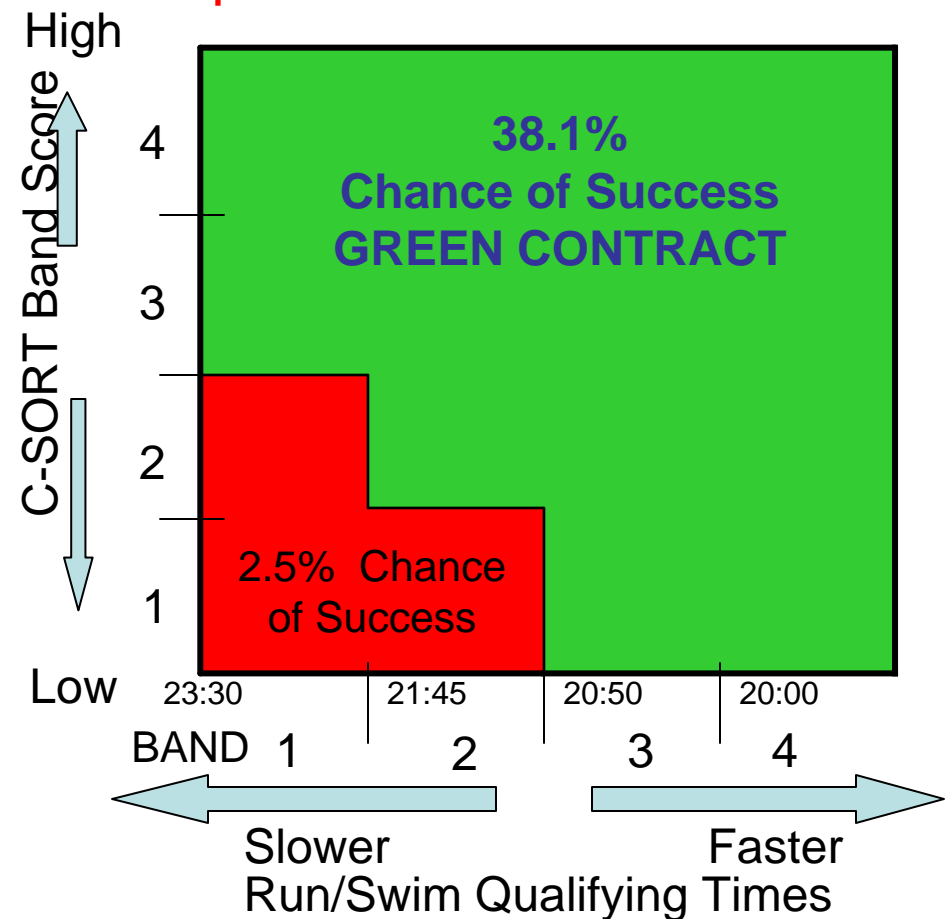
CRITERIA FOR SO (SEAL) CLASSIFICATION

- In addition to passing the PST, candidates must meet one of the following criteria at the time of contracting in DEP:
 1. Combined run/swim of less than 20:50 (PST Band 3 or 4) ; or
 2. C-SORT score Band 3 or above; or
 3. If C-SORT band score is 2, then run/swim combination must be less than 21:45 (PST Band 2 or higher)
 4. If C-SORT score is 1, then a run/swim combination must be less than 20:50 (PST Band 3 or 4)
- Otherwise, the “Not Now” policy will be applied.

This information is available in Militaps under personal information as “CSORT & DEP PST” Band. The scores for each Band range from 1 to 4 (low to high) and when added together have to be greater than or equal to 4. Utilize Band scores only disregard score data.

Utilize this table to determine if not in Militaps.

“The scores for each Band range from 1 to 4 (low to high) and when added together have to be greater than or equal to 4.”



“Not Now”

- If a candidate’s PST and C-SORT combination do not initially qualify, then the candidate can be given specific guidance on what they will have to improve/achieve on the PST to qualify. (No C-SORT retakes).
 - **With the help of Mentors/Coordinators/NRD personnel candidates will have to increase their PST scores.**
 - **This in itself is a mental test of commitment that cannot be measured with a pencil and paper instrument (operational testing).**
- Candidates are told:
 - **“You are not yet ready for SEAL training.”**
“Go home and increase your PST scores.”
 - **-or-**
“Encourage/counsel them on considering classifying into another SPECWAR/OP rating OR Priority Navy ratings.”

LINKS

- C-SORT-
<https://militaps.nmci.navy.mil/csort/>
 - CAC Login, accounts requested from link homepage.
- MILITAPS- <https://militaps.spawar.navy.mil/>