

<b>APPLICANT NAME:</b>		<b>LAST FOUR SSN:</b>		
<b>DESIGNATOR/PROGRAM APPLYING FOR:</b>				
<b>OFFICER RE-CODE SERVICE WAIVER CHECKLIST</b>				
<b>CHECK-LIST</b>	<b>RECRUITER</b>	<b>OFFICER PROCESSOR</b>	<b>CNRC N32</b>	<b>COMMENTS</b>
Waiver Brief Sheet – filled out completely				
Financial Statement – include statement for “Yes” answers and include spouse signature if required				
Proof of Spouse’s Income – if spouse is employed				
Family Care Certificate for dual military				
DD Form 214/NGB Form 22 all as applicable				
All narrative separation documents				
DD Form 370 Employer Reference (minimum of three) Block 19 may be substituted by letterhead reference. All other blocks must be completed. Personal references may be substituted in cases where the member has no employment history.				
DD Form 369 Police Record Check – filled out completely				
DD Form 368 Expiration date 45 days from submission to CNRC				
SF 86				
Hand-Written Statements on all police involvement and drug use				
Physical Readiness Test – Page 13 documenting PRT scores				
Hand-Written Statements – “Why Out” “Why Navy” (OSVETS only) “What I have been doing”				
Official College Transcripts				

**Avoid delays in processing. Do not send incomplete packages to CNRC. Additional documentation may be required at the discretion of the National Officer Programs Officer (CNRC N31).**

CHECKLIST (1-10)