



**DEPARTMENT OF THE NAVY**  
NAVY RECRUITING DISTRICT, NEW ORLEANS  
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NEW ORLEANS, LOUISIANA 70143-5077

NAVCRUITDISTNOLAINST 1610.1  
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18 Mar 2013

NAVCRUITDIST NEW ORLEANS INSTRUCTION 1610.1

From: Commanding Officer, Navy Recruiting District New Orleans

Subj: DELEGATION OF REPORTING SENIOR AUTHORITY FOR EVALUATION  
REPORTS

Ref: (a) BUPERSINST 1610.10C

1. Purpose. To delegate reporting senior authority for evaluation reports of naval personnel assigned to Navy Recruiting District New Orleans.

2. Per reference (a), the following policies are established:

a. The Executive Officer is delegated authority to sign E-5 evaluation reports.

b. Department Heads are delegated authority to sign E-4 and below evaluation reports.

c. Authority to sign adverse reports and letters referring adverse reports to member for statement remains with the Commanding Officer.

/s/  
G. R. SHARP

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