



Logistic Specialists manage inventories of repair parts and general supplies that support ships, squadrons, and shore-based activities. They procure, receive store and issue material and repair components. They operate Navy Post Offices, finance windows, sort and distribute all official and personal mail. They utilize financial accounting and database systems.

**What They Do**

The duties performed by LSs include:

- ordering, stocking, and issuing repair parts, clothing and general supplies;
- maintaining financial records and accounting systems;
- maintaining inventory databases for material stocked in shore based warehouses and ship storerooms.
- perform duties associated with hazardous material control and management.
- organizing and maintaining databases, correspondence files, and reports.
- maintaining logistics and financial publications and CD-ROM libraries.
- Managing and operating Navy post offices, ashore or afloat;
- preparing and maintaining postal records and reports;
- processing and dispatching mail
- directing the routing and transportation of mail

**Credit Recommendations**

The American Council on Education recommends that semester hour credits be awarded in the vocational certificate and lower-division bachelor's/associate's degree categories for courses taken in this rating on office machines and general clerical procedures.

**Qualifications and Interests**

Logistic Specialists must be able to work well with people in a customer service environment. Good arithmetic, verbal and writing skills are very important in this rating. Integrity and the ability to keep accurate records and perform detailed work is required.

**Working Environment**

Logistic Specialists work in offices,

**Career Path After Recruit Training**

Enlistees are taught the fundamentals of this rating through on-the-job training or formal Navy schooling. Advanced technical and operational training is available in this rating during later stages of career development.

| School                     | Present Location | Approximate Training Time | Subjects   | Training Methods  |
|----------------------------|------------------|---------------------------|--|-------------------|
| Class "A" Technical School | Meridian, MS     | 8 weeks                   | Basic skills required including automated data processing system training. | Group instruction |

After "A" school, Logistic Specialists are assigned to ships or shore stations in the United States or overseas. Shore duty assignments usually include naval stations, supply depots, squadrons, fleet mail centers and staffs. During a 20-year career in the Navy, LSs spend approximately 55 percent of their time assigned to fleet units and 45 percent to shore stations.

shore-based warehouses, mail distribution centers, air cargo terminals at naval air stations and in storerooms aboard ships. While they work closely with other people, their tasks usually require independent decisions.

The diverse working locations associated with this rating provide an excellent opportunity for learning a wide range of inventory database management, financial management, procurement, and warehouse management skills. LSs work aboard all types of ships and shore bases throughout the Navy.

**Opportunities**

Over 9000 men and women currently work as LSs in the Navy. Opportunities are excellent for qualified candidates.

**Related Civilian Jobs--Dept. of Labor Dictionary of Occupational Titles**

- 11-3031.00 Financial Managers
- 11-3061.00 Purchasing Managers
- 11-3071.00 Transportation, Storage and Distribution Managers
- 11-3071.02 Storage and Distribution Managers
- 13-1022.00 Wholesale and Retail Buyers, Except Farm Products
- 13-1023.00 Purchasing Agents, Except Wholesale, Retail, and Farm Products
- 13-1081.00 Logisticians
- 13-1111.00 Management Analysts
- 13-2011.01 Accountants
- 13-2011.02 Auditors
- 13-2031.00 Budget Analysts
- 43-3031.00 Bookkeeping, Accounting, and Auditing Clerks
- 43-3061.00 Procurement Clerks
- 43-5071.00 Shipping, Receiving, and Traffic Clerks
- 43-5081.00 Stock Clerks and Order Fillers

- 43-5081.01 Stock Clerks, Sales Floor
- 43-5081.02 Marking Clerks
- 43-5081.03 Stock Clerks- Stockroom, Warehouse, or Storage Yard
- 47-4041.00 Hazardous Materials Removal Workers
- 53-7062.00 Laborers and Freight, Stock, and Material Movers, Hand
- 53-7064.00 Packers and Packagers
- 11-9131.00 Postmasters and Mail Superintendent
- 43-1011.00 First-Line Supervisors/Managers of Office and Administrative Support Workers
- 43-5051.00 Postal Service Clerks
- 43-5052.00 Postal Service Carriers
- 43-5053.00 Postal Service Mail Sorters, Processors, and Processing Machine Operators
- 43-5061.00 Production, Planning, and Expediting Clerks
- 43-9051.00 Mail Clerks and Mail Machine Operators, Except Postal Service.

Since Navy programs and courses are revised at times, the information contained on this rating card is subject to change.

*Note:* All applicants must read and understand the Submarine Volunteer Statement of Understanding. (Revised 02/09)